

Tsuen Wan Government Secondary Technical School Alumni Association (TWTSAA)
The 8th Executive Committee (ExCom) (2016 – 2018)
Minutes of the first Meeting

Date : 13 June 2016 (Monday)
Time : 7:00 p.m.
Venue : Room 305B, 3/F, CCC Rotary Secondary School, Kowloon

Present	: Mr Chau Ka Tak, Eric	Chairman
	Mr Cheung Kwok Ying	Vice-Chairman (Internal)
	Mr Chui Wai Sing	Vice-Chairman (External)
	Ms Wong Hon Mui, Deborah	Secretary
	Ms Yau Wai Ha, Iris	Treasurer
	Mr Tang Wing Hong	Co-ordinator HMS / TWTSAAACF
	Mr Chan Chit Wai, Stephen	
	Mr Chan Kwan Yau, Nelson	
	Mr Chan Sing	
	Mr Chiu Kim Kan	
	Ms Kwok Fung Ling Catherine	
	Mr Leung Sheung Ming	
	Mr Leung Tung Sing, Christopher	
	Mr Mak Hoi Wah	

Absent with apologies:

Mr Fan Ying Ming

1. Warm welcome to new members

Three new members, Messrs Chan Sing, Leung Sheung Ming and Ms Kwok Fung Ling Catherine were elected during the AGM held on 23 April 2016. They gave a brief introduction of themselves and all members expressed their warm welcome.

2. Quorum and Chairman

It was noted that a quorum of members was present and the meeting was therefore duly convened and constituted. Mr Chau Ka Tak, Eric took the chair of the meeting.

3. Confirmation of the minutes of the last meeting

The minutes of the twelfth meeting of the 7th ExCom held on 11 April 2016 were confirmed without amendment.

The following five key members elected at the 2016 AGM were confirmed:

Mr Chau Ka Tak, Eric	Chairman
Mr Cheung Kwok Ying	Vice-Chairman (Internal)
Mr Chui Wai Sing	Vice-Chairman (External)
Ms Wong Hon Mui, Deborah	Secretary
Ms Yau Wai Ha, Iris	Treasurer

4. Matters arising from the last meeting

There was no further outstanding matter arising from the last meeting to be followed.

5. Treasurer's Report

Ms Yau Wai Ha, Iris reported that overall financial situation was healthy. The bank balance as of 13 June 2016 was HK\$60,522.11.

Ms Yau also reported on the income and expenses of the AGM event. There were 12 tables with 120 participants. There was one table each for teachers and HMS volunteers, all others were alumni. The teachers were our guests, they were admission free. The admission fees for the HMS volunteers were sponsored by Mr Tang Wing Hong.

The total donation and admission fee income were HK\$51,100, after paying the dinner costs and other expenses of HK\$48,500, there was a surplus of HK\$2,600 derived from the AGM event.

6. Messages from TW TSAACF

Mr Tang Wing Hong reported that:

- 6.1 "Charity Begins at Home" The Foundation had organized an Innovation and Technology Training Programme for schools in Hong Kong. The pilot school was 全完第一小學 in Tsuen Wan. The programme was completed by now. Since the feedback from teachers and students were positive, the Foundation would continue to organize this meaningful event. The next target school might possibly at Tin Shui Wai.
- 6.2 The Foundation would need more volunteers to cope with the expansion plan. HMS would arrange training courses for volunteers. Last year there was a one day training programme in Hong Kong. This year the training programme would tentatively be held in Guangdong.
- 6.3 HMS volunteers comprise of alumni and non alumni. It was found that the headcount from non alumni are more than our alumni. Mr Tang would invite alumni to participate in the volunteer team. He would write an article in 荃情 to invite volunteers. Mr Tang also encouraged new ExCom members to participate.
- 6.4 The Education Department has promoted an educational programme STEM (Science, Technology, Engineering & Mathematics). HMS would also follow this strategy for the charity work, and the first phase would focus on Technology and Engineering perspective. Several 1975 alumni who are engineers and teachers expressed their willingness to support this program.
- 6.5 The annual charity walk would be held on 13 November 2016 (Sunday). Further news would be announced in due course.

7. 2016 AGM review

The following had been noted:

- 7.1 There were 12 tables and 120 participants, similar to last year.
- 7.2 The eighth Executive Committee election was also held. All the 15 running candidates were elected by alumni as members. We have three new members Messrs Chan Sing, Leung Sheung Ming and Ms Kwok Fung Ling Catherine in this term, replacing Ms Fu Sau Lin Cindy, Messrs Lam Man Kwan and Cheung Kwok Chung. Five key members were also elected.
- 7.3 During the AGM, there was a ceremony for souvenir presentation to the ExCom members (2014 - 2016), and also to the Election Committee Chairman Mr Cheung Yuet Wah. The souvenirs were presented to thank them for their contributions in the past years. The souvenirs were presented by the Honorary Chairlady Mrs Woo Li Sook Ling.

7.4 N5 plan appeared to be successful. Thanks to the liaison by Mrs Woo Li Sook Ling, there was one table from 1986 alumni! There were also short talks sharing by father and son, both studied in the first and last year of TWTSS. The atmosphere was warm.

7.5 Mr Chan Chit Wai Stephen had brought a subject if ExCom should thank the donors openly, for example, in the AGM. It was a good opportunity for ExCom and TWTSAACF to express their appreciation to the donors.

Some views had been discussed:

7.5.1 Some donors would not like to disclose their names, especially in the public.

7.5.2 Some alumni would not want to have any donation appealing activities involved in the AGM.

7.5.3 How to thank the donors? Some ways were discussed, such as to send a receipt with a covering letter; acknowledgement in the 荃情 and 荃心; include a paragraph in the Chairman's annual report.

7.5.4 No conclusion had been made.

8. Subsequent tasks upon confirmation of the key members at the 8th ExCom Election

8.1 The signing arrangement of the following three bank accounts maintained with Hang Seng Bank Limited would be changed:

荃灣官立工業中學校友會 Account number: 209-4-010192

荃灣官立工業中學校友會 Account number: 209-080092-001

荃灣官立工業中學校友會 - (助學計劃) Account number: 209-9-012037

The new signing arrangement would be any two of the four authorized members signing jointly. The authorized signers are: Mr Chau Ka Tak, Eric (Chairman), Ms Yau Wai Ha (Treasurer), Mr Cheung Kwok Ying (Vice-Chairman), and Ms Wong Hon Mui (Secretary). Formality with bank would be arranged.

8.2 ExCom is required to inform the Societies Office, Police Headquarters regarding the change of members for the term 2016 - 2018. Mr Chui Wai Sing would arrange in this matter.

9. Segregation of responsibilities

Members have been allocated to the following sub-committees:

Publication : Messrs Tang Wing Hong and Leung Sheung Ming (Editors)
Mr Chan Chit Wai Stephen (Logistic)

IT : Messrs Chui Wai Sing, Chan Sing and Leung Sheung Ming

Recreation : Mr Leung Tung Sing Christopher, Ms Yau Wai Ha Iris and Ms Kwok Fung Ling Catherine

Membership : Ms Yau Wai Ha Iris

HMS Co-ordination:

Messrs Tang Wing Hong, Chan Chit Wai Stephen and Cheung Kwok Ying

10. Report from Recreation and Publication/IT subcommittees

10.1 Recreation

ExCom would organize some gathering events, at least once a year. We might consider organizing a day trip visit at 慈山寺.

10.2 IT matters

Mr Chui Wai Sing reported that the website template display was outdated. We should probably invite some helpers to modify our website display, such as pulldown manual.

Mr Chui requested the new members to provide their photos, to be posted in the website.

10.3 Publication (荃情)

There was nothing to report for this meeting.

11. Any Other Business

11.1 It was noted that 周德崧老師 would be celebrating his 80 birthday anniversary on 20 August 2016. ExCom members expressed interest and would like to join the dinner party.

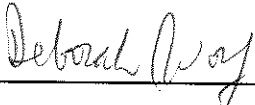
11.2 Forthcoming meetings

The forthcoming meetings had been scheduled on:

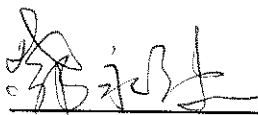
2016 22 August, 17 October, 12 December
2017 13 February, 10 April

2017 AGM would be held on 22 April 2017 (Saturday)

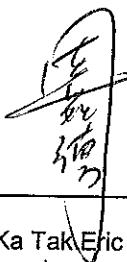
There being no further business, the Chairman declared the meeting closed.



Wong Hon Mui, Deborah
(Secretary)



Tang Wing Hong
(Former Chairman)



Chau Ka Tak, Eric
(Chairman)

Distribution:

All ExCom members (by e-mail)

Mr Hung Tam Yuen (by e-mail)

Ms Fu Sau Lin Cindy (by e-mail)