

**Tsuen Wan Government Secondary Technical School Alumni Association (TWTSAA)**  
**The 8<sup>th</sup> Executive Committee (ExCom) (2016 – 2018)**  
**Minutes of the eighth Meeting**

Date : 14 August 2017 (Monday)  
Time : 7:00 p.m.  
Venue : 荃灣眾安街大鴻輝中心12樓常滿酒家

|         |                                 |                              |
|---------|---------------------------------|------------------------------|
| Present | : Mr Chau Ka Tak, Eric          | Chairman                     |
|         | Mr Cheung Kwok Ying             | Vice-Chairman (Internal)     |
|         | Mr Chui Wai Sing                | Vice-Chairman (External)     |
|         | Ms Wong Hon Mui, Deborah        | Secretary                    |
|         | Ms Yau Wai Ha, Iris             | Treasurer                    |
|         | Mr Tang Wing Hong               | Co-ordinator HMS / TWTSAAACF |
|         | Mr Chan Chit Wai, Stephen       |                              |
|         | Mr Chan Sing, Nelson            |                              |
|         | Mr Chiu Kim Kan                 |                              |
|         | Mr Leung Sheung Ming            |                              |
|         | Mr Leung Tung Sing, Christopher |                              |

Absent with apologies:

Mr Chan Kwan Yau, Nelson  
Mr Fan Ying Ming  
Ms Kwok Fung Ling Catherine  
Mr Mak Hoi Wah

**1. Quorum and Chairman**

It was noted that a quorum of members was present and the meeting was therefore duly convened and constituted. Mr Chau Ka Tak, Eric took the chair of the meeting.

**2. Confirmation of the minutes of the last meeting**

The minutes of the seventh meeting of the 8th ExCom held on 19 June 2017 were confirmed without amendment.

**3. Matters arising from the last meeting**

Messrs Chau Ka Tak, Eric and Cheung Kwok Ying had been to Hang Seng Bank to complete the compliance procedures with regard to adding Mr Cheung Kwok Ying as authorized signatories. We would wait for Hang Seng Bank to confirm whether this could be successfully added.

There was no further outstanding matter arising from the last meeting to be followed.

**4. Treasurer's Report**

Ms Yau Wai Ha, Iris reported that overall financial situation was healthy. The bank balance as of 14 August 2017 was HK\$41,868.11.

## 5. Messages from TW TSAACF

### 5.1 Mr Cheung Kwok Ying advised the following events would be held in 2017:

|                        |                     |                                     |
|------------------------|---------------------|-------------------------------------|
| 9 September 2017       | 懷集二中                | Winners Award Ceremony              |
| 14 and 15 October 2017 | 懷集二中                | Admission of new sponsored students |
| 19 November 2017       | Shing Mun Reservoir | Annual Charity Walk                 |
| 24 to 26 December 2017 | 懷集二中                | Annual Christmas Visit              |

### 5.2 Mr Tang Wing Hong reported that the grand opening ceremony of 錦田匯動文化館 would be held on 18 August 2017. Directors of the TW TSAACF had been cordially invited to attend the ceremony. There would also be an official celebration ceremony to be held in December 2017.

Post meeting note: Five Directors of TW TSAACF, Messrs Tang Wing Hong, Cheung Kwok Ying, Chan Chit Wai, Stephen, Ms Wong Hon Mui, Deborah, and Ms Yau Wai Ha, Iris; as well as the Chairman of ExCom, Mr Chau Ka Tak, Eric had attended the ceremony.

## 6. Report from Recreation and Publication/IT subcommittees

### 6.1 Recreation

There was nothing to report for this meeting.

### 6.2 IT matters

Mr Chan Sing Nelson reported that ExCom had no security control on the current website account. For security reason, he recommended to open a new website account, replacing the existing one. After the new account has been opened, he would transfer the data from the existing account to the new account. ExCom members had agreed and requested Mr Chan to proceed.

Mr Chan Sing Nelson also reported that he backed up the current data of our website onto his personal account. ExCom members confirmed to buy two hard disks to store the data. The two hard disks would be kept at his custody.

### 6.3 Publication (荃情)

The 27th issue of 荃情 had been dispatched in late July 2017. As usual, a few undelivered mailings had been returned. We would follow up the cases.

Apart from saving the printing and mailing costs, it would be more flexible to upload the electronic 荃情 onto our website rather than mailing the original to alumni's home address, as there was no restriction on the number of printing pages.

It was found that 荃心 was a bit behind the 荃情 publication schedule. The editor of 荃心 would be reminded to line up with the 荃情 publication schedule. Moreover, when future 荃情 are not to be mailed to the alumni, 荃心 would also not be mailed. It was agreed that 荃心 would similarly be uploaded onto our website.

The frequency of the publication had also been discussed. It may be as flexible as on bi-monthly or ad hoc basis.

**7. Suspension of mailing Tsuen Ching (荃情)**

Members discussed the methods of informing alumni to browse our website after future Tsuen Ching (荃情) had been uploaded. The best method would be using SMS message.

Mr Chan Chit Wai, Stephen would make research in the market to explore the SMS messages service provider. This matter would be discussed in the next meeting.

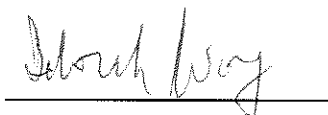
**8. Any Other Business**

**8.1** Members proposed to add some more items onto our website, for example, recent news of our teachers, our childhood memories, etc.

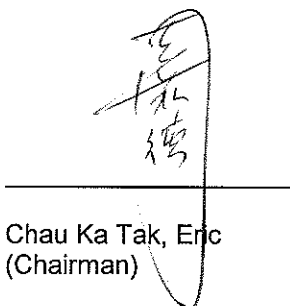
(Post meeting notes: Mr Leung Sheung Ming obtained some documents about “新生入學須知”, “調整學費通知書”, “校園簡介”, “校服規格”, “校規”, etc. after the meeting. Mr Chan Sing Nelson agreed to upload them onto our website.)

**8.2** Mr Tang Wing Hong would retire in August 2017. Members proposed that the ExCom future meeting venue would be held at 荃灣鴻輝中心常滿酒家.

There being no further business, the Chairman declared the meeting closed.



Wong Hon Mui, Deborah  
(Secretary)



Chau Ka Tak, Eric  
(Chairman)

Distribution:

All ExCom members (by e-mail)

Mr Hung Tam Yuen (by e-mail)

Ms Fu Sau Lin Cindy (by e-mail)