

Tsuen Wan Government Secondary Technical School Alumni Association (TWTSAA)
The 7th Executive Committee (ExCom) (2014 – 2016)
Minutes of the Eleventh Meeting

Date : 15 February 2016 (Monday)
Time : 7:00 p.m.
Venue : Yau Yat Chuen Garden Club, Kowloon Tong

Present	: Mr Tang Wing Hong	Chairman
	Mr Chau Ka Tak, Eric	Vice-Chairman (Internal)
	Mr Chui Wai Sing	Vice-Chairman (External)
	Ms Wong Hon Mui, Deborah	Secretary
	Ms Yau Wai Ha, Iris	Treasurer
	Mr Cheung Kwok Ying	Co-ordinator HMS / TWTSACF
	Mr Chan Chit Wai, Stephen	
	Mr Chan Kwan Yau, Nelson	
	Mr Cheung Kwok Chung, Raymond	
	Mr Chiu Kim Kan	
	Mr Leung Tung Sing, Christopher	

Absent with apologies:

Mr Fan Ying Ming
Ms Fu Sau Lin, Cindy
Mr Lam Man Kwan
Mr Mak Hoi Wah

In attendance: Professor Cheung Yuet Wah

1. Quorum and Chairman

It was noted that a quorum of members was present and the meeting was therefore duly convened and constituted. Mr Tang Wing Hong took the chair of the meeting.

2. Confirmation of the minutes of the last meeting

The minutes of the tenth meeting of the 7th ExCom held on 7 December 2015 were confirmed without amendment.

3. Matters arising from the last meeting

There was no outstanding matter arising from the last meeting to be followed.

4. Treasurer's Report

Ms Yau Wai Ha, Iris reported that overall financial situation was healthy. The bank balance as of 15 February 2016 was HK\$62,972.11.

5. Messages from TW TSAACF

5.1 Innovation Technology Program

Mr Tang Wing Hong reported that the Innovation Technology Program at 全完第一小學 had almost completed, leaving one event which would be exhibition visit at 科技創意中心. After that, participate certificate would be presented to the teachers and students.

Representatives from TW TSAACF were invited to attend the last training course held on 2 February 2016 (Tuesday). Two Chairmen and two Directors of TW TSAACF visited the School and took part in the training course together with the students.

It was found that the feedback from teachers and students were positive. They would run the program as schools' extracurricular activity and inspire the other students among the school.

It was considered that the Program was successful and a valuable experience to TW TSAACF.

6. 2016 AGM

The 2016 AGM had been fixed on 23 April 2016 (Saturday) at Yau Yat Chuen Garden Club. The following have been discussed:

- Reservation of the venue had been confirmed.
- The dinner cost would be HK\$350 per head.
- Ms Wong Hon Mui Deborah would prepare the 2016 AGM agenda and notice.
- Mr Chau Ka Tak, Eric would prepare the subscription receipt form.
- AGM notice together with the Election form would be distributed to members before mid March 2016.
- Mr Tang Wing Hong would request Ms Fu Sau Lin Cindy to act as co-ordinator to invite teachers to the AGM. Mr Tang would also request Mrs Woo Li Sook Ling to assist invitation as well.
- Mr Tang Wing Hong would arrange for a photographer, who would render complimentary service.
- Backdrop banner would be arranged. The display theme would be the Charity Show at Yuen Long Theatre, and the Innovation Technology Program at 全完第一小學.
- A HMS booth would be set up. Mr Cheung Kwok Ying would arrange for volunteers to stand by.
- N5 Plan would be arranged. Mr Chiu Kim Kan would arrange a cake for the N5 plan.
- Mr Cheung Kwok Chung, Raymond and some ExCom members would help the teachers who need transport assistance.

7. The eighth Executive Committee Election (2016 – 2018)

- 7.1. It was decided that an Election Committee would be formed to arrange for the election matters. The following persons were appointed as committee members:

Professor Cheung Yuet Wah
Professor Mak Hoi Wah
Mr Chui Wai Sing
Ms Wong Hon Mui Deborah

- 7.2. Ms Wong Hon Mui, Deborah would prepare the notification letter for the AGM and 8th ExCom Election, the election regulation and election form. After the Election Committee has approved these documents, these could be mailed out to members in mid March 2016.

- 7.3 The deadline for receipt of the election form from running candidates would be 24 March 2016.
- 7.4 Upon receipt of the election forms from candidates, ExCom would mail the nomination form, proxy form to members at beginning of April 2016.

8. Report from Recreation and Publication/IT subcommittees

8.1 Recreation

Mr Tang Wing Hong reported that we missed the deadline for applying for a tour visit at 慈山寺 on 23 April 2016 (Saturday). The deadline for group application was six months before the tentative trip day. This trip proposal was firstly brought up in ExCom meeting on 7 December, 2015, by then it had already missed the deadline. We submitted our application on 18 January 2016. Mr Tang would seek for some alternative plans, maybe a smaller group, which the application date would be 30 days before the tentative trip day.

8.2. IT matters

There was nothing to report for this meeting.

8.3. Publication (荃情)

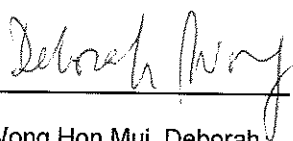
There was nothing to report for this meeting.

9. Any Other Business

There being no further business, the Chairman declared the meeting closed.

10. Date of next meeting

The next meeting would be held on 11 April 2016 (Monday).



Wong Hon Mui, Deborah
(Secretary)


Tang Wing Hong
(Chairman)

Distribution:
All ExCom members (by e-mail)
Mr Hung Tam Yuen (by e-mail)