

Tsuen Wan Government Secondary Technical School Alumni Association (TWTSAA)
The 9th Executive Committee (ExCom) (2018 – 2020)
Minutes of the thirteenth Meeting

Date : 16 November 2020 (Monday)
Time : 7:00 p.m.
Venue : 荃灣眾安街大鴻輝中心12樓常滿酒家

Present	: Mr Chau Ka Tak, Eric Mr Chui Wai Sing Mr Cheung Kwok Ying Ms Wong Hon Mui, Deborah Ms Yau Wai Ha, Iris Mr Chan Chit Wai, Stephen Mr Chan Kwan Yau, Nelson Mr Chiu Kim Kan Mr Leung Sheung Ming Mr Leung Tung Sing, Christopher Mr Mak Hoi Wah	Chairman Vice-Chairman (External) Vice-Chairman (Internal) Secretary Treasurer Co-ordinator MCPC / TWTSACF
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In Attendance : Mr Tang Wing Hong

Absent with apologies:

Mr Chan Sing, Nelson
Ms Kwok Fung Ling, Catherine
Mr Ma Chor Ming, Elton
Ms Yau Siu Mei, Sophia

1. Quorum and Chairman

It was noted that a quorum of members was present and the meeting was therefore duly convened and constituted. Mr Chau Ka Tak, Eric took the chair of the meeting.

2. Confirmation of the minutes of the last meeting

The minutes of the twelfth meeting of the 9th ExCom held on 8 June 2020 were confirmed without amendment.

3. Matters arising from the last meeting

Mr Chau Ka Tak, Eric reported that he has sent the relevant documents to the Hong Kong Police Licensing Office regarding the application for change of registered office, pending their reply.

Mrs Woo Li Sook Ling had previously given some old documents, script, articles regarding the school and students to ExCom, for uploading to the website. However, due to privacy reason (the students' names would need to be shaded). After consideration, those pages with names would be skipped while the rest would be posted to the website.

Ms Wong Hon Mui, Deborah had handed over the relevant documents including the original certificate of registration of a society, certificate of incorporation, letters from licensing office, minutes and agenda to Mr Chau Ka Tak Eric, who would in turn store them at the Kam Tin Centre.

Ms Yau Wai Ha, Iris would arrange to hand over the financial statements to Mr Chau Ka Tak, Eric, who would also store them at Kam Tin Center.

4. Treasurer's Report

Ms Yau Wai Ha, Iris reported that the bank balance as of 16 November 2020 was HK\$34,711.10.

The renting of P.O. Box service would expire in December 2020. Iris Yau would arrange to cancel it. ExCom would also delete the P.O.Box details from 荃情

5. Messages from TW TSAACF

Mr Tang Wing Hong had reported the following:

5.1 China projects

Due to Covid -19, the China projects had been suspended.

5.2 Local charity work

錦田長者學苑

Due to COVID-19, the Centre had been closed, and it would be re -open until there would not be any untraceable cases for two consecutive weeks.

Youth In Need Fund (YIN Fund)

A project had been approved to provide financial support to the students of the 3D Animation training programme at the Kam Tin Youth Centre. The project funding would be HK\$200,000.

6. Report from Recreation and Publication/IT subcommittees

6.1 Recreation

There was nothing to report for this meeting.

6.2. IT matters

There was nothing to report for this meeting.

6.3 Publication (荃情)

Mr Chau Ka Tak, Eric reported that some teachers had provided articles for 荃情. The publication would be released in late December 2020. Eric Chau would continue to invite more teachers to contribute articles.

7. 2021 AGM

2021 AGM would be held on 24 April 2021. The venue would be Yau Yat Chuen Garden Club. Mr Fan Ying Ming would be requested to reserve 6 to 8 tables.

7.1 Plan A

In the case the COVID – 19 would be under control, 2021 AGM would be proceeded as planned.

7.2 Plan B

In the case the COVID -19 would remain severe, it would be expected that alumni would not show up. AGM would be proceeded in the form of Zoom or facebook live.

7.3 Plan C

In the case the attendance quorum of members would not be adequate, the meeting would be cancelled. AGM would be held again within one month. There would not be any attendance requirement for this second time.

7.4 AGM notice and Agenda

The documents would be delivered in January 2021.

7.5 Member subscription fee

As the AGM had not been held in 2020, some members had not paid the 2020 subscription fee. It had been discussed and agreed that these unpaid subscription fee would be waived.

8. ExCom members election

8.1 ExCom election committee would be formed, members would include Messrs Chui Wai Sing, Mak Hoi Wah, and Ms Wong Hon Mui Deborah. Same as the past, Professor Cheung Yuet Wah would be invited as Chairman of the committee.

8.2 Due to uncertainty of the COVID -19, the election process would be flexible and match with the AGM, i.e., the election might be proceeded in Zoom/facebook live.

9. ExCom member succession Plan

After serving two consecutive terms, The Chairman Mr Chau Ka Tak, Eric would retire in the forthcoming term. The proposed candidates for the key members of ExCom for the next term had been discussed.

10 Any Other Business

10.1 The change of registered office would need to be approved during the AGM and the constitution need to be amended to reflect the change. This would be one of the items in the agenda of the 2021 AGM.

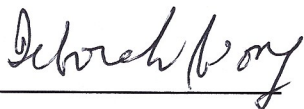
Because of this, the bank could not accept our request for amendment of correspondence address, therefore the bank letters were still delivered to the old address at Kwai Chung.

10.2 Next meeting dates had been scheduled as :

14th meeting: 11 January 2021

15th meeting: 15 March 2021

There being no further business, the Chairman declared the meeting closed.



Wong Hon Mui Deborah
(Secretary)

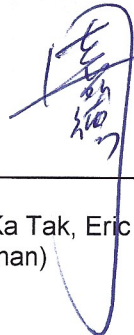
Distribution:

All ExCom members (by e-mail)

Mr Hung Tam Yuen (by e-mail)

Ms Fu Sau Lin Cindy (by e-mail)

Mr Tang Wing Hong (by e-mail)



Chau Ka Tak, Eric
(Chairman)